

# Privacy Policy

## What information do we collect?

We collect information from you register on our site or fill out a form.

When ordering or registering on our site, as appropriate, you may be asked to enter your name, address or email. You may, however, visit our site anonymously.

## What do we use your information for?

Any of the information we collect from you may be used in one of the following ways:

- To personalize your experience (your information helps us to better respond to your individual needs)
- To improve our website (we continually strive to improve our website offerings based on the information and feedback we receive from you)
- To improve customer service (your information helps us to more effectively respond to your customer service requests and support needs)

- To process transactions

Your information, whether public or private, will not be sold, exchanged, transferred, or given to any other company for any reason whatsoever, without your consent, other than for the express purpose of delivering the purchased product or service requested by the customer

- To send periodic emails

The email address you provide for order processing, may be used to send you information and updates pertaining to your order, in addition to receiving occasional company news, updates, related product or service information, etc.

Note: if at any time you would like to unsubscribe from receiving future emails, we include detailed unsubscribe instructions at the bottom of each email.

- To administer a contest, promotion, survey or other site feature

## How do we protect your information?

We implement a variety of security measures to maintain the safety of your personal information when you access your personal information.

## Do we use cookies?

We use "cookies" on this site. A cookie is a piece of data stored on a site visitor's hard drive to help us improve your access to our site and identify repeat visitors to our site. Usage of a cookie is in no way linked to any personally identifiable information on our site.

## Surveys & Contests

From time-to-time our site requests information via surveys or contests. Participation in these surveys or contests is completely voluntary and you may choose whether or not to participate and therefore disclose this information. Information requested may include contact information (such as name and shipping address), and demographic information (such as zip code, age level). Contact information will be used to notify the winners and award prizes. Survey information will be used for purposes of monitoring or improving the use and satisfaction of this site.

## Do we disclose any information to outside parties?

We do not sell, trade, or otherwise transfer to outside parties your personally identifiable information. This does not include trusted third parties who assist us in operating our website, conducting our business, or servicing you, so long as those parties agree to keep this information confidential. We may also release your information when we believe release is appropriate to comply with the law, enforce our site policies, or protect ours or others rights, property, or safety.

## Third party links

At our discretion, we may include or offer third party products or services on our website. These third party sites have separate and independent privacy policies. We therefore have no responsibility or liability for the content and activities of these linked sites. Nonetheless, we seek to protect the integrity of our site and welcome any feedback about these sites.

**Online Privacy Policy Only**

This online privacy policy applies only to information collected through our website and not to information collected offline.

**Terms of Use**

Please see [www.agentcubesonline.com/TermsOfUse.pdf](http://www.agentcubesonline.com/TermsOfUse.pdf)

**Your consent**

By using our site, you consent to our privacy policy.

**Changes in our Privacy Policy**

If we decide to change our privacy policy, we will post those changes on this page.

This policy was last modified on 4/17/2015

**Contacting US**

If there are any questions regarding this privacy policy you may contact us using the information below:

AgentSheets, Inc.  
6560 Gunpark Dr., Suite D  
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